

WEEKLY REPORT FOR PROCUREMENT DIVISION

FOR PERIOD ENDING 09 APRIL 1986

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

25X1 a. On 01 April 1986, the Automated Data Processing and Engineering Branch, Procurement Division, presented two cases before the Agency Contract Review Board to request approval to make awards to IBM for maintenance in support of the Office of Information Technology. Both the hardware maintenance contract in the amount of 2.8 million dollars and the software maintenance contract in the amount of 2.3 million dollars were firm fixed price with options to extend through fiscal year 1989. [REDACTED]

25X1 b. On 27 March 1986, representatives of the Automated Data Processing and Engineering Branch (ADP&EB), Procurement Division, met with members from the Office of Information Technology (OIT) to discuss ideas for the new software store to be located at headquarters. A unified team approach was agreed upon by all participants. OIT is in the process of preparing the Statement of Work with guidance from ADP&EB. [REDACTED]

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d. The Automated Data Processing and Engineering Branch, Procurement Division, recently concluded negotiations with Intergraph Corporation, Huntsville, Alabama. The resultant contract will provide on-site maintenance for all Agency Intergraph users. The Agency has realized an annual savings of approximately \$230,000 by converting from on-call maintenance to the current on-site plan. A contract is expected to be in place by 30 April 1986. [REDACTED]

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f. General Procurement Branch, Procurement Division, received two requests from the Office of Information Technology for a total of 23,400 Magnetic Cartridge System Tapes (estimated at \$305,000). These tapes must be the same as or equal to the IBM 3480 tape. Previously, IBM was the sole manufacturer of these smaller sized tapes; however, BASF Corporation now supplies them as well. Currently, General Procurement Branch is in the process of issuing a Request for Proposal to both IBM and BASF Corporation for these tapes. It is planned that all tapes will be received by late July. Award will be based on lowest cost. [REDACTED]

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g. General Procurement Branch, Procurement Division, received a request from the Office of Imagery Analysis for 140 ergonomic analyst chairs. Complete specifications were available and are included with the Request for Proposal issued. Assuming that the contractors meet all of the required specifications, the contract will be awarded based on the lowest price. [REDACTED]

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k. The Production & Services Contracts Branch, Procurement Division, has issued a delivery order under contract [redacted] to ADC Telecommunications, Inc., of Minneapolis, MN. This firm fixed price order, supporting an Office of Communications-Foreign Network Division requirement, is for Model SH-84 electronic equipment shelves, patching panels, and peripheral equipment. [redacted]

l. A representative of Production and Services Contracts Branch Procurement Division, met with Office of Central Reference (OCR) staff on 4 April 1986, to discuss OCR's requirements and the possible competitive award of a multi-year contract for subscription agent services. While OCR is currently meeting operational requirements

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for subscription agent services by utilizing the Small Purchase acquisition authorization delegated by the Procurement Division/Office of Logistics, and informal verbal agreements with local vendors, the cumulative annual expenditure level (in excess of \$500,000) warrants investigation of the feasibility of implementing formal contractual arrangements as a means of achieving possible cost savings. The OCR staff responded favorably to the session, and further discussions will take place as OCR's requirements become more clearly outlined/defined.

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m. P&SCB received a third revised sole source justification from the National Photographic Interpretation Center's Office of Map Imagery Branch/Reference Service Division for movable shelving. Based on discussions with the Office of General Counsel/Legal and Procurement Legal Division/Office of Logistics Procurement Management Staff, C/P&SCB will be meeting with the cognizant technical officer on 9 April 1986. At the meeting, C/P&SCB will reject the procurement request and recommend that the office either attempt to compete the requirement or cancel it entirely.

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3. Significant Events Anticipated During the Coming Week

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None.